

Due Diligence for Responsible Business Conduct

# Account reporting year 2022

for AS Wilfa

*Ethical Trade Norway has assessed the report of AS Wilfa to meet the criteria of our Base Level. More information about our Base Level can be found* **here**.

# SUSTAINABLE G ALS



## To Readers Of The Report

Business and the public sector have a great impact on people, society, the environment, and animals and can both contribute positively to development, or negatively by causing harm. Businesses therefore hold a central role in achieving UN's Sustainable Development Goals (SDGs).

This report can be used as an account for the Transparency Act, but it has a broader scope with climate and the environment, circular economy, and anti-corruption indicators also being included. Our members are obligated to carry out due diligence and report annually on their work. Base level members also meet the Transparency Act's due diligence duty, and partially the Act's information duty.

Responsible business conduct is the systematic effort that businesses do to identify, prevent or mitigate adverse impacts and explain how they manage their risks of negative impact to people, society, and the environment as well as provide remediation where this is required. Norwegian authorities expect all businesses, regardless of their size, to carry out due diligence in accordance with the UN's Guiding Principles for Business and Human Rights (UNGP) and OECD's Guidelines for Multinational Enterprises. This applies to businesses, the public sector, and organisations.

Ethical Trade Norway's Declaration of Principles (our Code of Conduct) covers the areas of decent work, human rights, environment/climate, anti-corruption, and animal welfare. This report is done in full transparency and in line with UNGP and OECD's guidelines. The reports of all members are publicly accessible on Ethical Trade Norway's website.

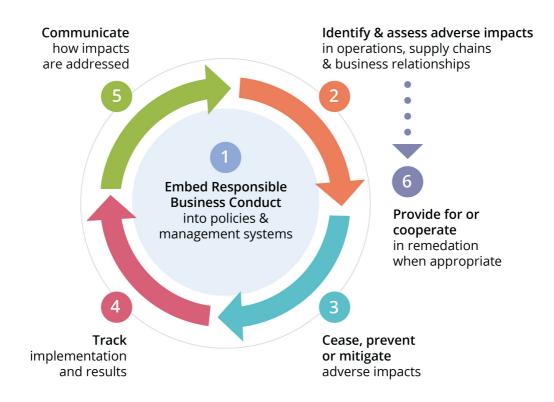
li Legrentes

**Heidi Furustøl** *Executive Director* Ethical Trade Norway

## Due diligence

This report is based on the UN Guiding Principles on Business and Human Rights and the OECD model for Due Diligence for Responsible Business Conduct.

The model has six steps that describe how companies can work for more responsible and sustainable business practice. However, being good at due diligence does not mean no negative impact on people, planet and the society. It means that the company is open and honest about challenges faced and shows how this is managed in the best possible way in collaboration with its stakeholders. This report is divided in chapters following the OECD model.



## Preface From CEO

We want to deliver beyond expectations

Wilfa is a Norwegian company with subsidiaries in Sweden, Denmark, Finland and Germany. Our vision is to deliver beyond expectations. For us, this means not only in consumer experiences, product quality, but also within social responsibility and our environmental work.

Wilfa has through many years worked closely with our suppliers to improve the work environment for the factory workers and we follow up our suppliers minimum every 3rd year with inspections conducted by our own employees. All our suppliers need to pass this factory inspection and sign our code of conduct. In addition we are member of Amfori BSCI and most of our suppliers are also members.

Wilfa is proud to be a company with a great mix of women and men and from many cultures. Of our 57 great coworkers, we are 24 women and 9 nationalities.

We are proud to be offering our customers a 5 years warranty. Something we believe is showing our commitment to supply long lasting products which will benefit our environmental impact. We also changed our gift boxes and instruction manuals to using FSC approved paper as one of the first in our industry. And we constantly improve our environmental impact by removing styropore from our products, change materials in our products to reduce our emissions and we compensate our CO2 emissions in scope 1 and 2.

Wilfa's vision is to deliver beyond expectations and our target is to do so in all aspects, also on social and environmental expectations.

#### " Delivering beyond expectations - Every day! "

Morten Hoff CEO

## **Board Signature**

Harald Bjerkhes -

May

Yngve Kristiansen

Morten Hoff

Oslo 26.04.2023

## Company information and business context

### Key company information

Company name

AS Wilfa

#### Head office address

Nydalsveien 24

#### Main brands, products and services offered by the company

Wilfa small electric appliances, EGO kitchen knifes and pots and pans, E-way electric scooters

#### Description of company structure

Wilfa's head quarter is situated in Nydalsveien 24, Oslo. Here most of Wilfa's departments work together: Product development & design, Purchase, Brand and marketing, Sustainability, administration and IT. In addition we run the Norwegian sales organisation from our head quarter.

We have subsidiaries in Sweden, Denmark, Finland and Germany which is running our local sales in these countries. In addition we work with distributors in various countries, including Netherlands, Poland, UK, Spain, Switzerland and Austria.

We also have our own China office which is supporting our activities with factory inspections, Quality control on orders, dialogue with our suppliers and follow up on orders, technical quality, improvement points etc.

#### Turnover in reporting year (NOK)

450 000 000

#### Number of employees

57

Is the company covered by the Transparency Act?

Yes

Major changes to the company since last reporting period

#### Contact person for the report (name and title)

Morten Hoff, CEO

#### Email for contact person for the report

morten.hoff@wilfa.com

## Supply chain information

#### General description of the company's sourcing model and supply chain

Wilfa does not own any factories by their own, but outsource production to relevant factories. In some cases we source ready products from the factory itself, while other in other cases, we develop part or the whole product at our HQ and develop tooling and sub suppliers together with the factory producing the product. We do not use any agents.



Turkey: 1

State the number of workers at first tier producers that the company has an overview of, and the number of suppliers this overview is based on:

Number of workers

Number of suppliers this overview is based on

59

#### Comments to number of workers

usikker på antall arbeidere tilsammen

#### Key inputs/raw materials for products or services and associated geographies

Plastics	China
Steel	China
Glass	China
electronics	China
cables	China
Motor	China

Is the company a supplier to the public sector?

No

## Goals and progress

#### Process goals and progress for the reporting year

1	
Goal:	Change all gift boxes, master cartons and instruction manuals to be with FSC certified paper
Status :	100% of all products is using FSC paper on both master cartons, gift boxes and instruction manuals
2	
Goal:	Manage to get all suppliers to be Amfori BSCI certified
Status :	All except 4 suppliers are approved by Amfori BSCI
3	
Goal :	Set structure and processes to ensure that all suppliers have signed our COC and had factory inspection done within the last 3 years
Status :	Structure in place and all existing suppliers have signed our COC and has had factory inspection performed by Wilfa China within the last 3 years

#### Goal for coming years



Calculate our CO2 emissions in scope 1,2 and 3



Analyze and understand which products use recycled materials and which materials can be changed to recycled material on all products



Manage to get all suppliers to be Amfori BSCI certified



# Governance and commitment to responsible business conduct

Embedding responsible business conduct means that the company should have strategies and plan, as well as relevant policies\* and guidelines for due diligence for responsible business conduct (hereafter due diligence) which are adopted by management. These should comprise the enterprise's own operations, its supply chain and other business relationships. Effective management systems for implementation are key to success, and due diligence should be an integrated element in company operations. Clear expectations from senior management are crucial, as well as clearly assigned responsibilities within the company, for the implementation of the steps in the due diligence process. Those involved need to know how to proceed. Transparency about commitments the company has for itself, challenges they are facing, and how these are managed is fundamental

## 1.A Policy\* for own business

#### 1.A.1 Link to publicly accessible policy for own business

https://www.wilfa.com/no/miljo/miljotekster/

## 1.A.2 What does the company say publicly about its commitments to respect people, society, the environment and climate?

AS Wilfa commits to follow all international rules and regulations in the markets we operate. We follow international goals by the UN and also our own goals. We will respect people in all aspects of our business and we work towards being as environmental friendly as possible with the opportunities we have. Our target is also to be climate neutral within 2025.

#### 1.A.3 How has the policy/commitment been developed and how is it embedded in the company?

AS Wilfa has worked for many years to develop our focus on social and environmental sustainability. Although we have put in place many good aspects, we acknowledge that we can always become better. As a member of Ethical trade Norway, we have included their policy as our own since it contains most of our goals and targets and attitudes as well as improves aspects we have seen can be improved.

Our policy has been developed by the service and compliance manager in connection with the CEO. This policy has also been approved by the board of directors. In connection with our membership with Ethical trade, we see that their policy is covering our own policy, but is even more clear. we have therefore decided to move over to this. This has been approved by the CEO and the service and compliance manager

## 1.B Organisation and internal communication

#### 1.B.1 How is the due diligence work organised within the company, and why?

AS Wilfa's due dilligence work is lead by the CEO. As a strategic focus area, also the management group is included in their department areas and have separate projects to help to reach our targets. The daily work on due dilligence is now gradually going over to our head of service and compliance which started in 2022.

Other employees which is important in this work is our category managers as well as our team in China which is conducting both factory inspections as well as inspecting each order before it is shipped.

AS Wilfa is itself Amfori BSCI approved and also working towards having all suppliers being Amfori BSCI approved which will give extra safety that our suppliers are following our requirements in good work conditions. Employees which need understanding of our due dilligence work has been given training in this. Also all employees has received a basic training what Wilfa is doing in order to create a good understanding of what this work consists of. When we do updates in our due dilligence work, the employees being affected is informed either trough email or through internal meetings.

## 1.B.2 How is the significance of the company's due diligence work defined and clarified for the employees through their job description, work tasks and incentive structures?

Both internal and external communication and collaboration are key in order to engage and involve all coworkers in our sustainability journey. All new employees are informed about our targts within this field and the people being more directly involved in the due dilligence work are being trained in compliance and sustainability competence. We regularly inform all employees about new sustainability and social responsibility topics and actions through presentations in global meetings and on our intranet.

## 1.B.3 How does the company make sure employees have adequate competence to work on due diligence for responsible business conduct?

We train all involved employees in environmental and social responsibility competence. In addition we inform employees about new rules and regulations through common presentations and information meetings. We also do due dilligence on our factories regularly where each responsible category manager and our compliance manager is going through the results.

### 1.C. Plans and resources

## 1.C.1 How are the company's commitments to respect people, society and the environment embedded in strategies and action plans?

All our suppliers need to sign our code of conduct. We also conduct factory inspections to secure that they follow this and we are working towards having all our suppliers being approved by BSCI or other similar approvals.

## 1.C.2 How is the company's strategies and action plans to work towards being responsible and sustainable followed up by senior management and the board?

The managing director is the main responsible for social and environmental work. it is also reported yearly to the board of directors

# 1.D Partnerships and collaboration with business relationships, suppliers in particular

1.D.1 How does the company emphasise the importance of responsible and sustainable business conduct in its business relationships, particularly in the supply chain?

Wilfa is always performing factory inspections, checking BSCI documents and reports, checking that they comply with our code of conduct

### Indicator

Percentage of the company's suppliers that have accepted guidelines for suppliers



## 1.E Experiences and changes

## 1.E.1 What experiences have the company encountered during the reporting period concerning responsible business conduct, and what has changed as a result of this?

Most suppliers understand the need to comply with this, but we do face issues with suppliers having to pay for extra external approvals like BSCI.



Defining the focus for reporting

# Identify and assess the company's impact on people, society and environment

"Identify and assess" is about identifying the company's risk for, and actual negative impact on, people, society and the environment, including in the supply chain and through business relationships. As a first step the company should get an overall risk picture, before subsequently prioritising further mapping and measures where the risk of negative impact is the greatest, i.e. salient issues. The company's involvemebt in the negative impact is central to determine which measures the company should implement in the next step of the due diligence model. Involvement of stakeholders, especially those affected, is central when assessing risks. It is also important to consult with stakeholders when implementing measures to manage the negative impact.

## 2.A Mapping and prioritising

#### STATEMENT ON SALIENT ISSUES

Prioritising one or more risk areas on the basis of severity does not mean that some risks are more important than others, or that the company should not take action on other risks, but that risks with the greatest negative impact are prioritised first. Mapping and prioritisation are a continuous process.

2.A.1 List the company's prioritised risk of negative impact on people, society and environment. Take note that the prioritized risk that you list in the table below will be exported to step 3 of this report, where you will be asked to answer how you work with stopping, preventing, or reducing the negative impact.

Salient issue	Related topic	Geography
Environmental impact from our products	Environment	Global
Environmental impact from transportation	Environment	Global
Impact from our gift box, instruction manuals etc	Environment	Global
Employees beeing exploited at factories	Child labour	China

#### DETERMINATION OF SALIENT ISSUES

2.A.2 Describe: a) the company's routines for mapping and identifying risk and show how the negative impact was identified and prioritised in this period: b) eventual aspects of the company that have not been covered in this report (product groups, own products, departments etc.) and why you not chose to prioritize these in the continued work: c) how information was gathered, what sources were used, and which stakeholders have been involved/consulted: d) whether you have identified areas where information is lacking in order to get an overview, and how you are planning to proceed to collect more information/handle this.

Wilfa has more than 70 years experience in the field of SDA. Based on our experience, we have decided to hire our own employees in China to perform factory inspections. We are also working towards getting all our suppliers approved by BSCI. In order to evaluate the risk on environmental and social impact, we have used a traditional risk matrix where we estimate the probability, the consequence and also the ability for us to make changes or an impact. This matrix becomes the basis of where we put our focus.

Wilfa's risk assessment is covering both the value chain as well as on our products. Our products are all being assessed by the highest standards and we always control all certificates, including test reports like LVD (Low voltage directive), EMC (electromagnetic directive), ROHS / Reach (chemical directives), Food grade directives like LFGB and other relevant directives. This way we can assure that the products follow all regulations and are safe to use. We also perform life cycle tests on all products to ensure safe use and also a long lifespan of our products. This way, we can offer a 5 years guarantee on our products as well.

All our factories are being controlled in many ways. All factories need to be approved by our factory inspection team every 3rd year. In addition, they all have to go through our code of conduct and follow our requirements in this. We are working on having all factories approved by external approval agencies like Amfori BSCI and Smeta (we have all but 3 factories approved by now). These approvals covers also the safety of the workers as well as social compliance. Wilfa not only asks for the BSCI certificate, but also photoreports to be sure that these reports are valid and performed in a proper way. All suppliers must re-certify themselves minimum every 3rd year. In our risk assessment, we have dialogue with both the management, but also workers in the factories to understand how they work with the points in our factory inspection. All this info is gathered together to get a full assessment of how the factory is approaching social compliance.

#### Indicator

Percentage of suppliers in high risk supply chains that have been mapped



#### ADDITIONAL SEVERE IMPACTS

2.A.3 Describe any other negative impacts on people, society and the environment that were identified in the mapping of the business, supply chain or other business relationships during the reporting period and how these have been handled.

Wilfa is continously developing our risk matrix to identify potential risks on people, socialty and environmental

implications. When we find a potential risk, we put it into our risk matrix and evaluate the potential effect of the risk, how likely it is to happen and also how much we can influence the risk. This becomes our evaluation on which risks we can adress. When this is done, we decide wheter an action is required or not. If an action is required, the service and compliance manager will contact the relevant persons and ask for a CAP (Correction action plan). Then when the risk is adressed and improvement points are made, the responsible people will report back to the service and compliance manager to update the risk matrix.

3

Management of salient issues

# Cease, prevent or mitigate negative impacts

"Cease, prevent and mitigate" is about managing findings from the risk assessment in a good way. The most salient negative impact on people, society and the environment should be prioritised first. This does not mean that other risks are insignificant or that they are not handled. The way the company is involved in the negative impact is key to taking the appropriate action. Negative impact that the company causes or contributes to must cease, be prevented and be reduced. To address negative impact directly linked to the company, e.g. in the supply chain, the business must use its leverage to in¬fluence the entity causing the negative impact to cease, prevent or mitigate it. This involves developing and implementing plans and routines to manage risk and may require changes to the company's own policy documents and management systems. Effective management of the negative impact on people, society and the environment is a major contribution to the achievement of the Sustainable Development Goals (SDGs).

### 3. A Cease, prevent or mitigate

3.A.1 For each salient risk, add a goal, progress status and describe the measures you have implemented to handle the company's prioritized negative impact on people, society and the environment

Salient issue	Environmental impact from our products
Goal :	Reduce amount of virgin plastic and other materials which has high impact (such as non stick coating, REACH components etc)
Status :	All products have been structured with Bill of materials analysis and sent to external company for evaluation
Goals in reporting year :	100% of products being analyzed. Starting process of changing materials

#### Completed measures and reasoning :

BOM lists gatheres and structured so we can calculate emissions. We have also signed a contract with an external company to do the analysis for us. Discussions with suppliers are started to see which parts are virgin plastics, which is recycled plastic etc.

Goals and activities for the coming reporting year :

Change material from virgin to recycled on top 20 products where possible.

#### Indicator

#### analysis of products

2022: **2** 2021: **0** 

Salient issue	Environmental impact from transportation
Goal :	Reduce co2 emissions as much as possible from transportation
Status :	CO2 emissions from transportation is calculated
Goals in reporting year :	Optimize delivery planning so we can maximize container loading. Change gift boxes to be smaller to optimize container loading. Replace instruction manuals with digital solution to reduce weight

Completed measures and reasoning :

Started project on digitalizing instruction manuals to be able to remove instruction manuals. New developed items are planned more in detail on gift box to have smaller boxes.

Goals and activities for the coming reporting year :

Top 20 products to be changed instruction manual to digital solution

Salient issue	Impact from our gift box, instruction manuals etc
Goal :	Change all gift box, instruction manuals, mastercartons to FSC. Remove styropor where possible. Remove plastic bag around products
Status :	All gift boxes, master cartons and instruction manuals changed to FSC. We are now exploring opportunities to remove the plastic bag around products to see which options exist. Styropor removed from several products, which has lead to 18 tonn less styropore.
Goals in reporting year :	Find alternative for plastic bag. Explore options for alternatives to styropore. Change top 20 products to have digital instruction manual

Completed measures and reasoning :

Changed all gift boxes, master cartons and instruction manuals to have FSC gift box. Changed from styropor to carton on products where this is possible. Signed agreement with external company do develop app in order to remove instruction manual

Goals and activities for the coming reporting year :

topp 20 products to have digital instruction manual. Find alternative to plastic bag and styropore

Salient issue	Employees beeing exploited at factories
Goal :	All employees at all factories we use shall follow regulations and follow our terms in our code of conduct. All suppliers to be BSCI or similar approved. Since almost all our factories are BSCI approved, we get information from these certilications where each factory is in regards to social compliance. BSCI is reporting on the following points which is checked during inspection: Social management system Workers involvement and protection Right for collective bargaining and association No discrimination Pair renumeration Decent working hours Occupational health and safety No child labour Special protection for young workers No precarious employment No bonded labour Protection of the environment Ethical business behaviour All these points are being graded from A (Best) to E (Worst). When we receive the reports, we have dialogue with our factories on how to improve points which is graded D or E to make sure they work on these issues. If they score NONE, we will not accept the factory. In addition to the BSCI report, we check many of the same points during our own factory inspections so we can work with the factory to improve the points. We also communicate with our factories that those who score well on our factory inspection, will be prioritized partners for future projects, so they have a economical motivation to improve.
Status :	All suppliers have signed our code of conduct. All suppliers are having factory inspections minimum every 3rd year to check and follow up. All suppliers except 3 is BSCI approved
Goals in reporting year :	All suppliers to be BSCI approved

Completed measures and reasoning :

Dialogue with suppliers on BSCI is started. Regularly checks on BSCI status to make sure the BSCI certificate and test reports are up to date.

Goals and activities for the coming reporting year :

All suppliers to have BSCI approval with complete set of certificate and test report

## OTHER ACTIONS RELATED TO MANAGEMENT OF NEGATIVE IMPACTS

## Describe the company's general measures to cease, prevent or mitigate negative impacts, including in the supply chain.

#### 3.B.1 Reduction of nature- and environmental impact

Wilfa has already removed 18 ton of styropor with carton. in addition, we have changed all gift boxes, instruction manuals, mastercartons to use FSC approved paper. We are currently doing LCA analysis on all our products to see how we can reduce further our climate impact.

Wilfa is also co2 offsetting emissions from scope 1 and 2. Our plan is to have complete CO2 emission offsetting by 2025.

Wilfa is also following closely products which is using components on the REACH SVHC list and working to reduce these to a minimum.

#### 3.B.2 Reduction of greenhouse gas emissions

Wilfa is CO2 offsetting scope 1 and 2. we also track our emissions through Environmental lighthouse reporting and have set targets on how to reduce transportation etc.

#### 3.B.3 Adapting own purchasing practices (sourcing)

Wilfa has made routines to secure that we always do factory inspections, that our suppliers must comply with our COC, we always get and check all certificates and test reports and new suppliers must comply with BSCI.

#### 3.B.4 Choice of products and certifications

Wilfa chooses to work with suppliers and products which has BSCI approval. we are also reporting to both Ecovadis (we are Silver level), environmental lighthouse and now ethical trade. We also push our suppliers and our product development department to make products which should be easy to repair and we always make sure we have access to spareparts to be able to repair the products.

## 3.B.5 Actively support free trade union organisation and collective bargaining, or where the law does not allow it, actively support other forms of democratically elected worker representation

Wilfa is pushing our suppliers to comply with this through our code of conduct, our factory inspections and also through BSCI.

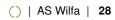
## 3.B.6 Contribution to development, capacity building and training internally and of suppliers and workers in the supply chain

Wilfa is always informing our suppliers on new trends and new requirements. We also help suppliers to get access to suppliers on for example FSC paper which they not always know how to handle.

#### 3.B.7 Combatting corruption and bribery in own company and supply chain.

This is done through our code of conduct as well as factory inspections. Also, all our employees must follow our personell handbook which says that we don't accept corruption and bribes.

3.B.8 Other relevant information concerning the company's work to reduce, prevent, and manage negative impact on people, society and environment



# 4

# Track implementation and results

Tracking implementation of actions and results relates to measuring the effects of the systematic approach and own work in each step of the due diligence process, showing whether the company conducts sound due diligence work. The company needs to have procedures and routines in place in order to uncover and critically assess own conclusions, prioritizations and measures that have been made as part of the due diligence process. For example, is mapping and prioritisation of salient issues done in a scientifically sound and credible way? Does it reflect the actual conditions in the supply chain? Do measures aimed at ceasing, preventing and reducing the company's negative impact work as intended? Is negative impact remediated where relevant? This may apply to measures taken by the company alone or carried out in collaboration with others. The company's experiences from working on due diligence should be used to improve procedures and routines in the future.

## 4.A. Track and assess

# 4.A.1 Describe the assignment of responsibility for tracking the effect of measures implemented to cease/prevent/mitigate salient risks of negative impact on people, society and the environment, as well as how the tracking is done in practice

Product / category managers are responsible for doing due dilligence assessments together with our China office on new products. In case of risk, then this should be reported back to Service and compliance manager who will follow up actions required.

Product managers are responsible for following up the improvement points which is identified during BSCI inspections as well as our own factory inspections. Since Wilfa China is the ones who has the daily contact with the factories, they are following up the improvement points with the factory and reporting back to the product managers. Wilfa china in connection with the product managers are also responsible to check new BSCI reports on factories to see that there are improvements from last report if we have worked with the factories over time.

## 4.A.2 Describe how the company ensures that measures taken to identify, prevent and reduce negative impact actually work

Wilfa always performs a factory inspection which gives a score. this score is shared with the supplier so they know which points to improve. Next factory inspection will be checked against the previous inspection and improvement points will be positive reported back and supplier can move from supplier to being preferred supplier.



# Communicate how negative impacts are addressed

A prerequisite for good external communication on due diligence for responsible business conduct is that it builds on concrete activities and results. Companies should make relevant documents concerning due diligence publicly accessible, i.e. policies, codes of conduct, guidelines, processes and activities related to identifying and handling the company's actual and potential negative impacts on people, society and environment. Communication should include information about how the risks have been identified and handled, as well as the effect of the measures/activities. The Transparency Act (Åpenhetsloven) §5 requires companies to publicly account for their human rights due diligence on an annual basis.

## 5.A External communication

#### 5.A.1 Describe how the company communicates with affected stakeholders about managing negative impact

Wilfa is working close with our suppliers and informing about our requirements. we also communicate with them how they can improve and we follow up improvement points from time to time. Wilfa is conducting factory inspections where we control that the factories are following the requirements and we talk to both the management of the company, but also employee representatives and some employees. Also, BSCI is having discussions with both the management, but also with employee representatives during their certification procedures. Wilfa is also communicating towards consumers about our work on social work as well as our environmental work. Wilfa is now also working to build an app where we can easier communicate how to recycle the products, give tips on how to repair, which spareparts is available etc.

## 5.A.2 Describe how the company publicly communicates its own work on identifying and managing negative impact/harm

Wilfa is communicating this through our web site as well as through industry magazines which is read by our retailers.

https://www.wilfa.com/no/miljo

## 5.A.3 Describe the company's routines for maintaining and answering external inquiries related to the information requirement imposed by the Transparency Act

Wilfa has two main consumer contact emails. support@wilfa.com which is going to our support department and contact@wilfa.com which will go to the managing director. These emails will be answered directly to consumers for questions we have answers available. On questions where we need to analyze something, the service and compliance manager will be included and answered by him.



## Provide for or cooperate to ensure remediation when appropriate

Once a company has identified that it has caused or contributed to negative impact on people, society or the environment, the company must provide for, or cooperate in, remediation. Remediation may involve financial compensation, a public apology or other ways to remediate the negative impact. Another aspect of remediation is that companies should provide for, or cooperate with legitimate complaint mechanisms, to ensure that workers and/or local communities can raise complaints and be heard.

## 6.A Remediation

#### 6.A.1 Describe the company's policy for remediation of negative impacts on people, society and the environment

If any product or action from our business is impacting negatively, we will first work to improve the product or the process to avoid it from happening again. We also have a strict routine on call back on products which is representing a risk on this. Wilfa has also implemented a product insurance to make sure that large economical consequences will also be covered.

Our policy is also to compensate people affected netatively by actions and products. Also we will secure that we, our suppliers or our retailers are changing their routines if they are part of the negative impact.

#### 6.A.2 If relevant, describe cases of remediation in the reporting year

No negative consequences reported

### 6.B. Ensure access to grievance mechanisms

## 6.B.1 Describe what the company does to ensure that workers and local communities have access to effective grievance mechanisms when this is needed

Wilfa has public contact information so everyone can contact us to inform about issues. When we receive complaints or issues which needs to be adressed, these are directed to people who has authority to make changes or to compensate. Also, we encourage employees to give feedback both from internally, but also through our partners.

#### Indicator

#### Contacts which need actions



Most customer complaints is more on a guarantee level and is not affected by this point.

#### Contact details:

AS Wilfa Morten Hoff, CEO morten.hoff@wilfa.com

etiskhandel.no